

Overview and Scrutiny Board

10 November 2010

Agenda

The Overview and Scrutiny Board will meet at the **SHIRE HALL, WARWICK** on **Wednesday 10 November 2010 at 2.00 p.m.**

The agenda will be:

1. General

(1) Apologies

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a

(3) Minutes of the meeting of the Overview and Scrutiny Board held on 5 October 2010

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers



Part 1 Partnership Matters

2. Update Report – Progress on the One Front Door Programme

Report of the Strategic Director, Customers, Workforce and Governance

Good progress has been made on setting the strategic context and understanding the wider implications of the One Front Door agenda. This has been supplemented by significant, detailed research on services, customers, communities and respective demographics.

Recommendation

That the Board considers and comments on the progress of the One Front Door Programme.

For further information please contact Kushal Birla, Head of Customer Service and Communications, Tel: 01926 412013 E-mail kushalbirla@warwickshire.gov.uk.

3. Sub-Regional Programme of Collaboration

Report of the Assistant Chief Executive

This paper provides the Board with an update on the County Council's contribution and involvement with the sub-regional work programme building upon outcomes from the Total Place Pilot.

Recommendation

That the Board considers and comment on the County Council's contribution and involvement with the sub-regional work programme.

For further information please contact Monica Fogarty, Assistant Chief Executive, Tel: 01926 412514 E-mail monicafogarty@warwickshire.gov.uk or Simon Robson, Head of Partnerships, Tel: 01926 412942 E-mail simonrobson@warwickshire.gov.uk.

4. Proposals for Joint Scrutiny and Overview and Scrutiny

At the last Board meeting a proposal for a task and finish group on Control of Alcohol was put forward for a possible partnership scrutiny. Following comments from the Board the proposed terms of reference were referred

back to the Communities Overview and Scrutiny Committee for consideration at its meeting on 3 November 2010. A copy of the proposed terms of reference and any comments from the Committee will be forwarded following that meeting.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk.

Part 2 Council Matters

5. Public Question Time

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Overview and Scrutiny Board.

Questioners may ask two questions and can speak for up to three minutes each.

To be sure of receiving an answer to an appropriate question, please contact Ann Mawdsley on 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk 5 working days before the meeting. Otherwise, please arrive at least 15 minutes before the start of the meeting and ensure that Council staff are aware of the matter on which you wish to speak.

6. Questions to the Portfolio Holders/Portfolio Holders Update

Up to 30 minutes of the meeting is available for Members of the Committee to put questions to the Portfolio Holders (Councillor Colin Hayfield, Lead Portfolio Holder Customers, Workforce and Partnerships, Peter Butlin, Support Portfolio Holder Workforce and Governance, Councillor Martin Heatley, Lead Portfolio Holder Resources) on any matters relevant to the remit of the Overview and Scrutiny Board and for the Portfolio Holders to update the Board on relevant issues.

7. Review of Communication with the Public and Financial Accountability Task – Interim Report

Report of the Chair of the Task and Finish Group

Since August 2010 a small group of elected members has been working on a two-part review looking at how the County Council is communicating with

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stakeholders over the financial challenges it is facing and how, to ensure accountability, it will ensure financial information is accessible and transparent. This interim report focuses on the first part of the review.

Recommendation

That the Overview and Scrutiny Board comment on the interim report and forward the task and finish group's recommendations to Cabinet for implementation.

For further information please contact Councillor Tim Naylor, Tel: 07070727134 E-mail cllrnaylor@warwickshire.gov.uk or Paul Williams, Overview and Scrutiny Officer, Tel: 01926 418196 E-mail paulwilliamscl@warwickshire.gov.uk

8. Key Messages from recent consultation and engagement and some issues concerning the future of the Council's approach

Report of the Strategic Director for Customers Workforce and Governance

This Report summarises some key messages from consultation and engagement exercises undertaken by the Council during 2009/10, and suggests ways in which the Council could improve and gain greater value from its consultation and engagement activities

Recommendation

The Board is asked to:

- 1) Consider the key messages from the corporate, directorate and partnership consultation and engagement activities conducted over the period between 1st April 2009 and 30th March 2010.
- 2) Consider the proposed improvements to the Council's approach to consultation and engagement
- 3) Make such comments as it thinks fit to be relayed to the Cabinet (18th November 2010)

For further information please contact Nick Gower-Johnson, County Localities and Communities Manager, Customers Workforce and Governance Directorate, Tel: 01926 412053 E-mail nickgower-johnson@warwickshire.gov.uk and Monika Rozanski, Senior Project Manager, Tel: 01926 736124 E-mail monikarozanski@warwickshire.gov.uk.

9. Scrutiny Reviews Progress Report and New Proposals for Task and Finish Groups

Report of the Strategic Director for Customers, Workforce and Governance

The Board is asked to comment on the progress of scrutiny reviews and consider any new proposals for task and finish groups to undertake reviews.

Recommendation

That the Overview and Scrutiny Board

- (1) Comments on the progress of the scrutiny reviews
- (2) Considers any new proposals for task and finish groups
- (3) Decides which groups it wishes to commission and appoints the members and chairs of those groups.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk

10. Work Programme 2010-11

Report of the Strategic Director Customers, Workforce and Governance

The Board is asked to consider the items it would wish to include in its future work programme.

Recommendation

That the Overview and Scrutiny Board considers the draft work programme at Appendix 1 and amends as appropriate.

For further information please contact Jane Pollard, Democratic Services Manager, Tel: 01926 412565 E-mail janepollard@warwickshire.gov.uk.

11. Any Other Items

Which the Chair decides are urgent.

12. Dates of Future Meetings

The future meetings of the Board are scheduled as follows at 2pm on:

12 January 2011
16 March 2011
25 May 2011
20 July 2011
28 September 2011
30 November 2011
25 January 2012
28 March 2012

Jim Graham
Chief Executive
Shire Hall
Warwick

Committee Membership

Councillors: Les Caborn, Michael Doody, Peter Fowler, Bernard Kirton, Tim Naylor, Jerry Roodhouse, John Ross, Chris Saint (Chair), Dave Shilton, June Tandy, John Whitehouse, Sonja Wilson.

Co-opted members for Partnership matters as follows

District / Borough Council

North Warwickshire Borough Council:	Councillor Jeremy Bowden
Nuneaton and Bedworth Borough Council:	Councillor John Haynes
Rugby Borough Council	Councillor Claire Edwards
Stratford-on-Avon District Council	Councillor Sue Main
Warwick District Council:	Councillor Bill Gifford

Warwickshire Police Authority NHS Warwickshire

Clive Parsons
Janet Smith

Portfolio Holders:-

Councillor Colin Hayfield -Customers, Workforce and Partnership

Councillor Peter Butlin – Workforce and Governance

Councillor Martin Heatley - Resources

For further information please contact

Ann Mawdsley, Principal Committee Administrator,
Customers, Workforce and Governance Directorate
Tel. 01926 418079 or e-mail annmawdsley@warwickshire.gov.uk